



ACU/Sport80 Club & Team Affiliations.

(Note: - It is important that you do not confuse ACU Membership with Club Affiliation, as the way it works is that one is a member of the ACU and then Affiliates to a Club or Clubs. So, we will refer to what you may consider Club Membership as Club Affiliation.

Issue 1 - August 29

There are probably 3 types of Club Affiliation that will concern Clubs

- 1. Club Affiliates; who join / pay via the Clubs Sport80 page online.**
- 2. Club Affiliates; who pay at events or by other means than at 1**
- 3. Officials, Life Members etc. who pay no fee to the club.**

Here we will consider how to check Club affiliates type 1& 2, our main concern.

To establish if a person has Club Affiliation you need to check on the main Club account by logging in and selecting the Members tab from the main menu on the left.

Club & Team Affiliations. (Club Membership) On Club Platform

Here we will consider how to check Club affiliates type 1& 2, our main concern.

To establish if a person has Club Affiliation you need to check on the main Club account by logging in and selecting the Members tab from the main menu on the left. show present or past ACU Members. **This list shows a person's current membership status with the ACU** and not their Club Affiliation (Membership), so all listed will not necessarily have current Club affiliation.

The screenshot displays the Club Platform interface. The top section shows the profile for 'Horsforth & DMC Ltd' with contact information and active roles. The bottom section shows a list of members with the following data:

First Name	Last Name	Memb ID No.	Exp Date	DOB	Gender
Andrew	Abdale	194835	31/12/2023 AUTO RENEWAL	03/09/1967	Male
Austin	Abdale	194833	31/12/2023 AUTO RENEWAL	30/07/2010	Male
David	Ainley	125564	31/12/2023 AUTO RENEWAL	05/04/1963	Male

Don't be miss led by dates shown here as these refer to ACU Membership and not Club Affiliation.
Those who have set up 'AUTO RENEWAL' (as above) will always show current as the ACU auto renews ACU Membership for these and takes payment at Jan1, but it does not apply to Club Affiliation.

Club & Team Affiliations. (Club Membership) On Club Platform

To check a person's current Club Affiliation status, you need to check the person's profile. Select this by clicking on the name to show that person details. (If you want to check an individual you can use the search box at the top and type in the name and matches will be displayed).

The screenshot shows the 'Members' section of a club platform. On the left is a navigation menu with options like Account, Members, Events, Courses, Conferences, Access CMS, ACU Stop List, Purchase History, Reports, and Queued Reports. The main area displays a table of members with columns for First Name, Last Name, Memb ID No., Exp Date, DOB, and Gender. A search box at the top shows '357 Members' and sorting options. A yellow arrow points from the 'List' button in the menu to the members table. Another yellow arrow points from the name 'David Ainslie' in the table to a detailed profile view of 'Graham Wilson'. The profile view includes a photo, name, email, and a list of various licenses and affiliations.

First Name	Last Name	Memb ID No.	Exp Date	DOB	Gender
Andrew	Abdale	194835	31/12/2023	03/09/1967	Male
Austin	Abdale	194833	31/12/2023	30/07/2010	Male
David	Ainslie	125564	31/12/2023	05/04/1963	Male

Profile: Graham Wilson
gericwilson@ntlworld.com
EDIT PROFILE

Information
GENERAL INFORMATION
Male
17th Mar 1948
+441132176509
07772724078
160 Green Lane, Cookridge, Leeds, West Yorkshire, United Kingdom, LS16 7JQ

If you are unable to find a person on your members list, then they are not affiliated to your club, or if they are have not taken up ACU Membership.

Club & Team Affiliations. (Club Membership) On Club Platform

From here in the menu under profile select 'Club & Team Affiliations'

Here you will see the persons Club Affiliations and how they obtained it.

This example shows both Approval and Website and is in Green as it is current.

- Website; is where a person has used the Clubs Sport80 webpage.
- Approval; is where they have paid by other means and added their affiliation via their profile for approval by the club and the club has approved the email sent from ACU for this.

It may also show Lapsed memberships that will be highlighted in Red.

If a person's details show several clubs grouped on one-line, further history / details can be viewed by clicking on the 3 dots at the end of a row to reveal a drop menu. Here you can view History and Club History and gives an indication of which club is affiliated.

- DBS Documentation
- FIM Officials Licences
- SCB Registration
- Club & Team Affiliations**
- SCB/BSPA Officials Licences
- Medical Documentation
- Personal Documentation

By the turn of the year to ensure any 2023 Competitor Licences remain valid.

Club & Team Affiliation	Status	Valid From	Valid To	Affiliation Type	Club	Actions
Club Membership	Current	30/11/2022	31/12/2023	Club Membership - Website	Horsforth & DMC Ltd (West Yorkshire - 0479)	⋮
Club Membership	Current	13/02/2023	31/12/2023	Club Membership - Approval	Yeadon-Guiseley & DMC Ltd	⋮
Club Membership	Current	20/02/2023	31/12/2023	Club Membership - Website	Richmond Motor Club Ltd (North Yorkshire - 0484)	⋮

Club & Team Affiliation	Status	Valid From	Valid To	Affiliation Type	Club	Actions
Club Membership	Current	31/12/2022	31/12/2023	Club Membership - Approval	Ripon MC Ltd (North Yorkshire - 0485), Horsforth & DMC Ltd (West Yorkshire - 0479), Eboracum MCC of York (North Yorkshire - 0131), Yeadon-Guiseley & DMC Ltd, Richmond Motor Club Ltd (North Yorkshire - 0484)	⋮

*Note when 'approval' is shown it does not give accurate details, as historically people were often affiliated to more than one club. In many cases they were lumped together on one line in the records imported, and shows them as an approval, even if they have only re-affiliated to one of the clubs and it registers as if they are with all the clubs.

Club & Team Affiliations. (Club Membership) On Club Platform

Team Affiliation (Competitor)	Invalid	-	-	-	-	⋮
Club Membership	Current	10/01/2023	31/12/2023	Club Membership - Approval	Barnsley Trials Club Adult & Youth Ltd (South Yorkshire - 0557), Horsforth & DMC Ltd (West Yorkshire - 0479), Huddersfield Falcon MCC (West Yorkshire - 0480)	⋮

Here is a case. If you go to the 3 dots and select Club History you can see they have not affiliated to 3 clubs for the current year yet it is showing current above.

Account ACU Official License their Club separately.

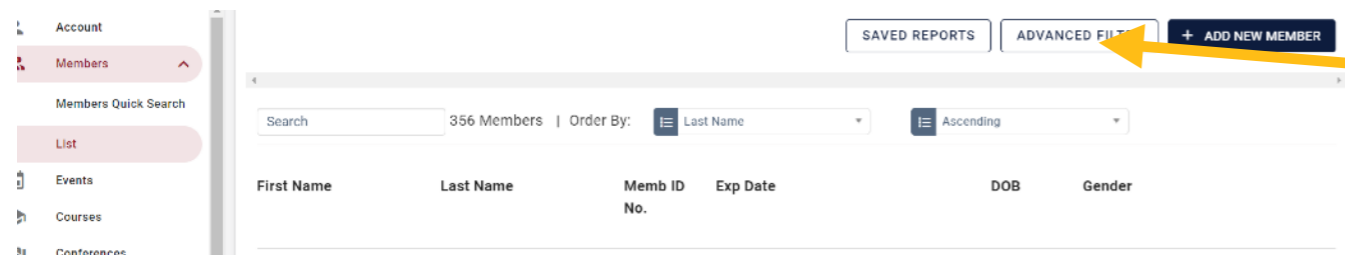
Club History

Club	From Date	To Date
Horsforth & DMC Ltd	2023-01-10	
Huddersfield Falcon MCC	2023-01-10	
Barnsley Trials Club Adult & Youth Ltd	2023-01-10	
Horsforth & DMC Ltd	2022-01-01	2023-01-10
Huddersfield Falcon MCC	2022-01-01	2023-01-10
ACU Limited	2021-01-01	2021-12-31

Reports Medical Documentation Club **Current** 10/01/2023 31/12/2023 Club Membership - (South Yorkshire - 0557), Horsforth & DMC Ltd (West Yorkshire - 0479)

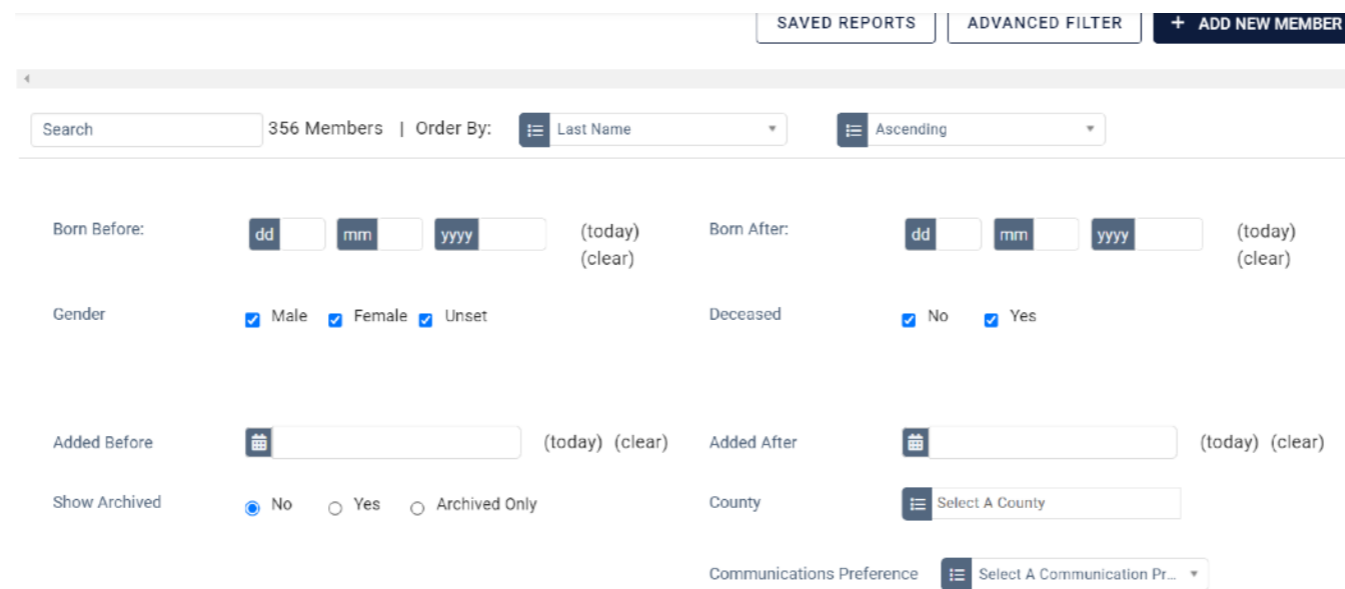
Club & Team Affiliations. (Club Membership) On Club Platform

Specific Searches



It is possible to do specific searches of members list by using the ADVANCED FILTER option at the top of the page. However, it must be noted that this does not always give an accurate result due to historical factors.

When selected you will be given options and menu.



Club & Team Affiliations. (Club Membership) On Club Platform

Specific Searches

SAVED REPORTS | ADVANCED FILTER | + ADD NEW MEMBER

Search 356 Members | Order By:

Born Before: (today) (clear) | Born After: (today) (clear)

Gender: Male Female Unset | Deceased: No Yes

Added Before: (today) (clear) | Added After: (today) (clear)

Show Archived: No Yes Archived Only | County:

Communications Preference:

Do Not enter any criteria into the top section

To interrogate membership, select “Club & Team Affiliations” where you can make various selections from the drop menus.

The one that we need are Status, Club and Type

- Roles >
- Member Details >
- ACU Competitor Licences >
- ACU Officials Licences >
- FIM Competitor Licences >
- One-Event Licences >
- Upgrade Applications >
- DBS Documentation >
- FIM Officials Licences >
- SCB Registration >
- Club & Team Affiliations >
- SCB/BSPA Officials Licences >
- Medical Documentation >
- Personal Documentation >
- Competitor Documentation >
- Coach Certification >
- Coach Application >
- Coach Training >
- Officials Seminars >
- Start Permissions >

Club & Team Affiliations. (Club Membership) On Club Platform

Specific Searches

The one we need are Status, Club and Type

Club & Team Affiliations

Club Membership

Status Types

Clubs

Added (after): (today) (clear) Added (before): (today) (clear)

Valid From (after): (today) (clear) Valid From (before): (today) (clear)

Expires (after): (today) (clear) Expires (before): (today) (clear)

Manually Suspended Yes No

Status is best left blank as this gives full range.

Type; here you can select affiliation type from menu

Clubs; here you need to select your club. Start typing club name in box and it will appear.

Then under this put in the date valid from before i.e., 1st Jan 2023

You then need to scroll down and select apply filters to display list..

*Note when 'approval' is selected it does not give accurate details, as historically people who were affiliated to more than one club were in many cases lumped together on one line in the records imported and shows them as an approval. Even if they have only reaffiliated to one of the clubs, it registers as they are with all the clubs. See above for check.

Club & Team Affiliations. (Club Membership) On Club Platform

Auto Renewal

The “Auto Renewal” as shown on the first screen when logged into “Members-List” only applies to ACU Membership and ACU Licences

If people have set up “Auto Renewal” correctly both ACU Membership and ACU Competition Licence will be renewed on 1st Jan each year. Payment automatically taken by the ACU.

However, the competitors Competition Licence will be invalid and will not be validated until the person has a current Club Affiliation (membership) from a Club affiliated for that year